

**Winchester Sport & Leisure Park
Advisory Board Meeting
10.00am
Tuesday 2 November 2021
MS Teams**

In attendance:

Board Members:

- Cllr Angela Clear - Chair
- Cllr Lynda Murphy – Ward Councillor
- Cllr Charles Radcliffe – Ward Councillor
- Cllr Chris Edwards – Ward Councillor
- Claire Mitchell – University of Winchester

Officers:

- Dawn Adey
- Andy Hickman
- Susan Robbins
- Graeme Todd
- Amanda Ford
- Jayne Green

Everyone Active:

- Alison Norman
- Craig Budden
- Chloe Davanna
- Ashley Miles

Apologies:

- Ed Harris – Pinder Trust

Minutes of the Meeting

1. Cllr Clear welcomed everyone to the meeting and went through some housekeeping guidance.
2. Cllr Clear introduced members of the Advisory Board.
3. It was agreed by the Board to add the Shadow Cabinet Member for Communities and Wellbeing onto the Board as a non-voting Member
4. The purpose and terms of reference for the Advisory Board were noted and accepted
5. Cllr Clear welcomed members of staff from Everyone Active to the meeting.
6. A presentation from Everyone Active outlined the contract performance measures and key performance indicators, customer insight and consultation, active communities work programme, work with sports clubs and disadvantaged groups and the health and wellbeing work at the centre.

7. It was noted that the performance information outlined, reflected the contract documents including the specification and the performance monitoring system.
8. Cllr Clear thanked the Everyone Active staff for their presentation
9. Winchester Fitness and Sports Club noted that they had received excellent support from Everyone Active staff.
10. It was noted that the Winchester Fitness and Sport Club submitted questions prior to the meeting and had already received a response.
11. The University of Winchester noted the excellent collaboration between Everyone Active staff and the Winchester Stadium.
12. All questions included in the chat were answered at the meeting. Topics included disabled access, school involvement, maintenance, centre membership, board membership, parking, active transport, customer surveys and the over 50s club.
13. Everyone Active, Winchester City Council and University of Winchester to continue to coordinate event management plans
14. Winchester City Council and Everyone Active to encourage active travel to the Centre
15. EA to look at enhancing user group meeting participation
16. A continued focus on the Wider District use needs to be maintained by targeting the postcodes with low visits to the centre.
17. At the next meeting there will be a presentation from Everyone Active on the pay and play figures and the types of marketing used to attract these customers.
18. It was recommended that cabinet be advised that the first meeting of the Advisory Board had taken place and that the minutes of the meeting be noted.
19. The next meeting of the Advisory Board will be February 2022. The exact date to be confirmed.